

All fields must be filled in.

Form ES1

NB: One form for each person to be notified.

PROTOCOL DEPARTMENT, MINISTRY FOR FOREIGN AFFAIRS, REYKJAVIK		For Protocol Department only	
NOTIFICATION		SID No.	
of arrival and final departure of members of a diplomatic mission, their family members and private servants and engagement and discharge of local staff (Article 10 of Vienna Convention on Diplomatic Relations)		ID-card No.	
Passport and new passport sized photo to be attached.		Valid:	
<input type="checkbox"/> New <input type="checkbox"/> Renewal <input type="checkbox"/> Resident <input type="checkbox"/> Non-Resident		<input type="checkbox"/> Red <input type="checkbox"/> Blue	
		<input type="checkbox"/> Tax exempt <input type="checkbox"/> Diplomatic List	
Name of Mission			
Category:		<input type="checkbox"/> Head of Mission <input type="checkbox"/> Diplomatic staff <input type="checkbox"/> Administrative/Technical staff <input type="checkbox"/> Service staff <input type="checkbox"/> Family member <input type="checkbox"/> Local staff	
Last name(s) - as in passport			
First name(s) - as in passport		Sex (Male, Female, Other)	
Date of birth (D/M/Y)		Place of birth (City, Country)	
Nationality		Second nationality, if any	
Passport type (Diplomatic, Service, Regular etc)		Place/date of issue	
Civil status (Single, Married, Divorced etc)			
Arrival in Iceland		Date of arrival	Date of taking up duty
Domicile address (Abroad)			
Residential address (Iceland)			
Email/Mobile		Email	Mobile
Previously residing in Iceland?		<input type="checkbox"/> No <input type="checkbox"/> Yes When?	
Position in the Diplomatic List		After (Name, Title)	<input type="checkbox"/> Not to be listed
Diplomatic title (Counsellor, Attaché etc)			Other title/Function
Predecessor		Name	Title
For family members		Name of principal	Relationship

APPLICATION for: ID/Residence card System Identification Number (SID)

Two specimen signatures of the applicant within the spaces provided, black ink		
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The Protocol Department must be informed by Note Verbale of any changes in the above information and of the termination of duty and final departure of any member of the Mission. On final departure the ID/residence card must be returned to the Protocol Department.

Date:	Stamp of Mission	Photo of applicant affixed. Full frontal in color and of high quality. Min 32x40 mm, max 35x45 mm. From eye to tip of chin 13 mm, must show forehead and hair line.
Signature of Head of Mission		